

# PRODUCTS

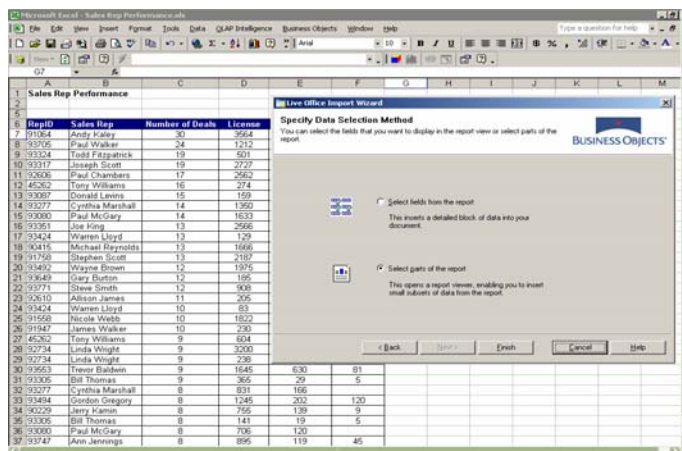
## BusinessObjects Live Office

**Save Time.  
Reduce Hassles.**  
Live Office makes embedding corporate data within Office documents easy and efficient.

### Add Intelligence to your Microsoft Office Documents

Most business users waste too much time trying to use corporate data in their Microsoft® Office documents. How many different systems do you have to log into to obtain all the data you need? Do you end up in endless debates over the accuracy of the data you use? When you need to update the data, how long does it take? How do you protect your data so it doesn't get into the hands of the wrong people?

BusinessObjects™ Live Office integrates within your familiar Microsoft Office environment so you can easily and efficiently embed accurate, updatable data in your documents, spreadsheets, and presentations. The resulting Office documents can then be shared securely with others for collaborative decision-making.



*Easily insert data and report parts into your Microsoft Office documents*

### Easy self-service access to data from within Office

Locating the precise data you want can be difficult and time-consuming without help from IT. With Live Office, you have easy, self-service access to current information.

Log on once to a single, centralized system for access to all the data you need for your documents, spreadsheets, and presentations. Then, use intuitive wizards and toolbars to easily connect to and select the data – right from within Microsoft Office. Once the data is embedded into your Office document, you can format, reorganize, and perform calculations on it using the familiar features in Microsoft Word, PowerPoint and Excel.

### Eliminate time-wasting debates over data accuracy

Live Office lets you embed refreshable, verified corporate data that's managed by BusinessObjects Enterprise, a trusted business intelligence platform.

You can use Live Office to access live data that is connected to accurate underlying reports and business-friendly data objects that are already verified by IT. Then, choose to automatically refresh a single data item, or all the data in your Office document, for instant access to the most up-to-date information.

**Use Live Office to:**

- Embed data from Crystal reports, Web Intelligence reports, business views, and OLAP Intelligence reports
- Refresh data within Office documents while maintaining existing formatting
- Secure who has access to the data you embed
- View the underlying report from which the data came

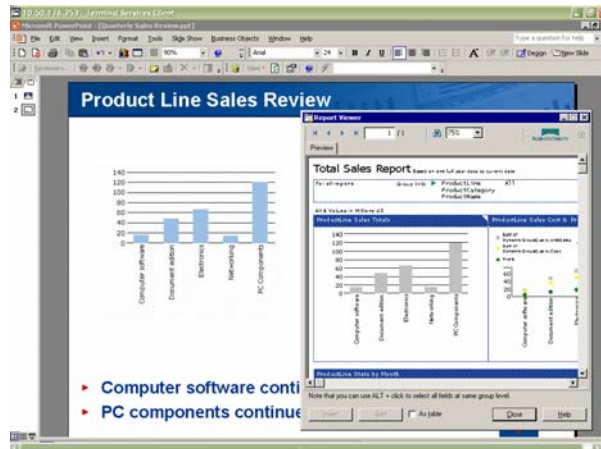
You can also modify data filters and formulas as needed while retaining all existing formatting and calculations in Office. With Live Office, you can be confident that the data you are using is timely, consistent, and accurate

You can compile a mailing list from business reply cards, customer information sheets, Business cards collected at trade shows, or membership lists. You might consider purchasing a mailing list from a company.

## Securely share documents with live data context

Sharing Office documents to help facilitate decision-making is often inefficient. With Live Office, you can take advantage of security through BusinessObjects Enterprise to protect the data you use. Easily publish Office documents to BusinessObjects Enterprise for instant access over the web. The security based on the underlying reports is automatically retained to ensure that document recipients only see the data they should have access to.

Live Office also helps you provide document recipients with greater context about the data you use. By clicking on the data they are interested in, they can easily view the underlying report – from within Microsoft Office.



*View the underlying report that the document's data is based on*

## The Best Choice on the Market Today

BusinessObjects Live Office integrates within your familiar Microsoft Office environment to provide you with an easy and efficient way to embed accurate, updatable data in your documents, spreadsheets, and presentations. By taking advantage of the underlying proven infrastructure from BusinessObjects Enterprise, any resulting Office documents can be shared securely with others for collaborative decision-making. To learn more about Live Office or the BusinessObjects XI suite, visit our website at [www.businessobjects.com](http://www.businessobjects.com).

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